



State of Louisiana

**OFFICE OF
STATE INSPECTOR GENERAL**

AVOUELLES
CORRECTIONAL CENTER

Report by

Inspector General Bill Lynch

Prepared for

Governor M. J. "Mike" Foster, Jr.

May 2, 2003

File No. 1-03-0018



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Report by

Bill Lynch by *CUB*
Inspector General Bill Lynch

Approved by

Mike Foster, Jr.
Governor M.J. "Mike" Foster, Jr.

April 24, 2003

File No. 1-03-0018

Avoyelles Correctional Center

Avoyelles Correctional Center Warden Baron Kaylo spent \$6,411.77 in state funds to refurbish his personal vehicles.

Background

Avoyelles Correctional Center, located in Avoyelles Parish, outside Cottonport, opened in October, 1989. The prison is located on a 1,187 acre tract of land. Inmate living areas include four dormitories and a working cellblock for maximum custody inmates. Current operational capacity of the prison is 1,538. Baron Kaylo has been warden at the prison since 1993.

The Louisiana Technical College – Cottonport located a branch campus at the Industrial Compound in Avoyelles Correctional Center in order for inmates to take educational and training classes such as Automotive Technology and Collision Repair. The prison has a program wherein employees of the prison are allowed to have minor repairs to equipment and/or vehicle parts performed at the Industrial Compound.

The program requires the employee to furnish all supplies, parts and materials and the labor is performed by inmates.

Restoration of Warden's Vehicles

More than \$6,400 of materials were purchased by the Avoyelles Correctional Center for use on Warden Kaylo's personal vehicles.

Warden Kaylo owns two Jaguars, a blue 1978 model and a gold 1983 model, which he had completely restored at the Louisiana Technical College – Cottonport location at the Industrial Compound in Avoyelles Correctional Center.

Restoration of Warden Kaylo's vehicles included the removal of the original paint to bare metal and the repainting of each vehicle. John Barr, Collision Repair instructor at the prison, stated that both Jaguars were painted several times.

Besides paint supplies, Mr. Barr stated that other materials such as copper washers, Dremel cut-off wheels, heat shrink tubing, high pressure fuel injector hose, vacuum wiper washer hose and sound dampening material were purchased by the prison for Warden Kaylo's Jaguars. Mr. Barr supplied a list of these materials to the auditor. Requests for Purchase for the collision repair class for the period 2001 and 2002 were reviewed. A total of \$3,781 for paint supplies and \$2,630.77 for other materials for the Jaguars were purchased by the prison.

Warden Kaylo had invoices which showed he paid for the first paint job on the 1978 Jaguar. However, for subsequent paint jobs on the 1978 Jaguar and the 1983 Jaguar, Warden Kaylo furnished receipts for base coat paint only. Warden Kaylo had no receipts for paint supplies such as sandpaper, putty, primer, hardener, clear coat, and powder coating.

Warden Kaylo did have invoices totaling almost \$9,000 for materials he purchased for the 1983 Jaguar and approximately \$11,000 for the 1978 Jaguar. These materials include such things as shocks, air conditioning compressor, engine parts, upholstery and brakes but did not include paint supplies other than base coat except for the first paint job on the 1978 Jaguar.

Mr. Barr said Warden Kaylo initially paid for all the supplies for the 1978 Jaguar, which was the vehicle restored first. Mr. Barr said after realizing how much it was costing to refurbish the 1978 Jaguar, Warden Kaylo told him to order materials for the Jaguars through the prison. The inmate working on the Jaguar completed the necessary form for the purchasing department to buy the needed materials, and the form was sent to the purchasing department. Mr. Barr said the reason Warden Kaylo purchased some materials was because the materials he purchased could not be disguised as supplies for the collision repair class. Mr. Barr said the list those materials was given to Warden Kaylo who ordered the parts. Mr. Barr said that Warden Kaylo visited the collision repair class almost every day and was up to date on all work done on his vehicles and was aware of all materials needed for the Jaguars.

Mr. Barr stated he was told by Warden Kaylo to "get it done and I don't want to know about it."

Warden Kaylo denies telling Mr. Barr to purchase materials for his Jaguars through the prison. He further stated that he relied on Mr. Barr and the inmates working on the Jaguars to tell him the supplies that were needed.

Conclusion:

1. Avoyelles Correctional Center Warden Baron Kaylo spent \$6,411.77 in state funds to refurbish his personal vehicles.

Recommendations:

1. Warden Kaylo should reimburse the Avoyelles Correctional Center \$6,411.77 for the materials used on his personal vehicles.
2. Refer to the appropriate authorities at the Department of Corrections.
3. Refer to the appropriate authorities.

Management Response:

The response from Warden Kaylo is attached.

Inspector General Comment:

Warden Kaylo was personally responsible for public funds expended on materials and supplies for extensive renovation and painting of his personal vehicles. The purchases were made only for use on Warden Kaylo's vehicles and the prison had no need for any of these materials or supplies. Any surplus materials or supplies are Warden Kaylo's personal possessions.

**DEPARTMENT OF
PUBLIC SAFETY AND CORRECTIONS**

M. J. "MIKE" FOSTER, JR., GOVERNOR



RICHARD L. STALDER, SECRETARY

April 22, 2003

**Mr. Bill Lynch
State Inspector General
Post Office Box 94095
State Capital Annex
Baton Rouge, Louisiana 70804-9095**

RE: File No. 1-03-0018

Dear Mr. Lynch:

Please refer to your correspondence to me dated April 8, 2003, regarding your draft report and spreadsheets concerning your review of Avoyelles Correctional Center and your revised spreadsheets dated April 16, 2003 and spreadsheets you are currently revising. The following is in response to your report:

1. The work performed on my two cars was done under the Vocational Technical Enrichment Program. This program, in part, was designed to give inmates in the Louisiana Technical College trades classes at AVC opportunities to gain practical experience and knowledge in their trade area by working on "live" work.
2. Prior to the inmates beginning work on the cars I consulted with the LTC trade school instructors at AVC, especially Mr. Barr, about this project. The instructors were very enthusiastic and urged me to proceed. I then purchased a vehicle for them to work on.
3. Mr. Barr agreed to coordinate the project as he owned a "Body and Fender Shop" in Simmesport and had done similar work on cars before.
4. Mr. Barr offered to let me purchase parts and materials under his shop's name. He also said that he would donate left over materials and supplies from his shop to the project and may get donated supplies from vendors he did business with for his shop and LTC classes, for example, Mr. Barr obtained a donated windshield.



5. Mr. Barr agreed to supervise the inmates closely and keep waste to a minimum. In some cases, he used my vehicles to demonstrate certain products that he had purchased for his classes, for example, a spray coating to protect paint that could be washed off.
6. I was also told that left over supplies from other staff's Vocational Technical Enrichment Program projects would be used on this project.
7. It was agreed that the LTC instructors and, in their absence, the inmates working on the project, would let me know what I needed to purchase when I made my rounds in the Vo-Tech Building. In some cases Mr. Barr would order parts without consulting with me and I would reimburse him when he later informed me of the purchase. LTC instructors also spoke by telephone with parts vendors to discuss parts availability and technical issues. Sometimes Mr. Barr and the inmates told me about something they had needed but had gotten it from a "donated" source, or the inmates told me that Mr. John took care of it.
8. When the first car was nearing completion, Mr. Barr and I discussed the inmates doing a second similar but somewhat newer car an employee's wife had at a loan company. Again, I received encouragement to do this second car. In part, because I had supplies left over from the first car, they already had a knowledge base developed and the car being newer, it had less inherent problems to deal with. Also, the second car cost one-third the price of the original car to purchase.
9. I did not instruct Mr. Barr to purchase supplies through Avoyelles Correctional Center nor did I complete, see, deliver, process, approve, sign, etc., any documents used to do so. Also, I did not instruct anyone else to do so. I also did not tell Mr. Barr "to get it done and I don't want to know about it". Nor did I tell him to order items through the state. Mr. Barr is employed by, and answers to, the Louisiana Technical College, Avoyelles Parish. I have no supervising authority over Mr. Barr to be in a position of telling him to purchase supplies for my project.
10. Several of the inmates who worked on my cars were also assigned as "clerks" and had responsibility for developing worksheets to order supplies and materials for state projects such as repainting state vehicles, etc., in the Vo-Tech Building.

11. Over time, Mr. Barr exercised less supervision of the inmates working on the project and just accepted the worksheets turned over to him to purchase without question. Mr. Barr also supervised the AVC upholstery, shoe repair shop and state vehicle repairs in the Vo-Tech Building and processed inmate requests for supplies for these areas with AVC staff.
12. Due to personal problems Mr. Barr had over the past few years which reduced his attentiveness, his seeing how many mistakes the inmates made on the vehicles due to a lack of close supervision, and a willingness to think he was helping me, he apparently began turning in purchase orders for my project along with state purchase orders.
13. Also, due to a lack of supervision the inmates began requesting supplies to experiment with and to share with other inmates who worked on other projects. I now know that other inmates would obtain materials from those assigned to my car project. The project had turned into an open warehouse for anyone who needed something e.g. for state work or other staff's projects or LTC classes.
14. For example, the amount of money on the spreadsheets for paint supplies could have painted many cars, many times. The amount greatly exceeded what was needed for my project for which I had also purchased paint supplies. The original spreadsheets contained tools and equipment that were applicable to the entire Vo-Tech Building. These items are located in the Vo-Tech Tool Room. These are examples of the inmates requesting and receiving from Mr. Barr whatever they desired. Also, the quantity of many non-paint supplies on the spreadsheets greatly exceeds what could be used on the project. For example, 278 terminal rings, 77 fuses, 435 cable clamps, 369 wire ties and so on, were located in the project area. They were supplies that Mr. Barr had ordered but were not used on the cars.
15. When I learned that AVC had paid for materials that had been used on my project, I gave a personal check for the amount on the original spreadsheets to AVC. I will issue a replacement check when your review of the spreadsheets is completed.
16. Upon further reviews at my request, your office reduced the original amount on the spreadsheets by approximately 10%. However, the revised spreadsheet still contains numerous tool & equipment items.

17. A recent inventory of the project work area revealed supplies that were on the spreadsheets and were part of the "warehouse" items. These items were removed to AVC's Vehicle Repair Shop for their use.
18. I am requesting that the spreadsheets be re-examined to remove the tools and equipment I have noted, and excessive amounts of paint supplies over what would reasonably have been used on the projects and left over supplies.
19. The ideal examination of the spreadsheets would be for your office to meet with Mr. Barr with the two cars present and have him explain where all the materials and parts on the spreadsheets are on my cars.
20. I also do not know what many of the items on the spreadsheets are, or the quantity that could be used on the cars. Mr. Barr would know this.
21. If you do not, under #18 above, conduct a further examination relief then I will have to accept your final spreadsheets as I do not have the knowledge to do what Mr. Barr could do.
22. I depended on others to supervise the project and could not provide enough time to oversee the project. I have already spent over \$20,000 on the projects, in addition to the spreadsheet amounts, and have receipts for most of the items I purchased, some of which are also on the spreadsheets. I was financially able to purchase everything needed for the vehicles and did not request Mr. Barr's assistance due to the cost.
23. The cars were mine and I am responsible for providing for materials used on them and have already made payment for the supplies on the spreadsheets.
24. The spreadsheets still contain items that were in excess of what could have been used on the projects, I had receipts for or were used on other projects.
25. Prior to your report of April 8, 2003 being issued, I took significant actions to ensure that a re-occurrence of this type situation would not happen.

- a. The LTC instructors at AVC no longer have any responsibility for oversight of, or purchase supplies for, any AVC operations.
- b. Perpetual inventories were established for supplies at the Vo-Tech Building and inventories at the Maintenance Shop were revised.
- c. Security staff at the Vo-Tech Building and AVC Business Office staff will ensure that any supplies purchased are "tied" to a specific need.
- d. Due to an increasing workload on staff, the Vocational Enrichment Program was phased out.
- e. AVC Policy and Procedures were revised to reflect the above changes.
- f. Headquarters Business Office staff visited AVC to review the above changes.
- g. The enclosed documents detail item #25 above.

Please advise if any additional information is needed.

Sincerely,



Baron Kaylo
Warden